# **Privacy Statement**

We, Bernhard Rothfos Intercafé AG, Bahnhofstrasse 22, 6300 Zug/Switzerland, take the protection of your personal data very seriously. We therefore always treat your personal data in accordance with the statutory data protection regulations of the European Data Protection Ordinance (DSGVO) and the Swiss Federal Data Protection Act (DSG). Our representative pursuant to Art. 27 DSGVO or Art. 11a para. 5 lit. e. DSG has appointed an expert and reliable external data protection officer.

In the following we would like to inform you about the processing of your personal data.

# Collection and processing of personal data

In principle, you can use our online offer without disclosing your identity. Should we request personal data (such as name, address or e-mail address) on the website, e.g. as part of contact forms or when registering, this information is provided on a voluntary basis. We use this information provided by you only for our own business purposes (such as sending the requested materials/information).

If you have any questions, we offer you the opportunity to contact us using the contact details provided on the website. Personal data may be collected in order to be able to assign and answer the enquiry. Further information may be provided voluntarily. Data processing for the purpose of contacting us is carried out in accordance with Art. 6 Para. 1 S. 1 lit. a DSGVO or other relevant laws such as the DSG based on your voluntary consent.

The personal data collected by us for the purpose of contacting you will be deleted after having dealt with your enquiry and after expiry of the statutory storage obligations.

Once you have given your consent - for example for the purpose of sending a newsletter or other interesting information from our company - you can revoke it at any time without giving reasons with effect for the future. You can use the above-mentioned contact data, or any other method specified within the newsletter for this purpose.

# Cookies

This website uses "cookies". Cookies are text files which your Internet browser stores on your computer and which enable an analysis of the use of the Internet presence. These are initially cookies which serve to make our website more user-friendly, effective and secure. These cookies are deleted when you close your browser. No personal data will be collected. You can prevent the installation of cookies by setting your browser accordingly. This may result in you not being able to use all offers of the website to the full extent.

This website uses the following type(s) of cookies:

Session cookies: Session cookies are temporary cookies that are created and stored during your visit to the website as long as the Internet browser is open. Session cookies allow the website to record what you selected on the previous page so that you do not have to re-enter the information. Session cookies on our website do not contain any private information and do not identify you.

# Logging

Each time the website is accessed, protocols (logs) are created, processed and evaluated for statistical purposes, whereby the individual user remains anonymous:

- Referrer (page from whose link you came to this website)
- Keywords (referrer from search engines)
- IP is evaluated to determine country of origin and provider
- Browser, operating system, installed plug-ins and screen resolution
- Time of stay on the pages

The above mentioned data will be processed by us based on our legitimate interest pursuant to Art. 6 para. 1 sentence 1 lit. f DSGVO or other relevant laws such as the DSG for the following purposes:

- Ensuring a smooth connection setup of the Internet presence,
- Ensuring a comfortable use of our Internet presence,
- Evaluation of system safety and stability, and
- for other administrative purposes.

We reserve the right to subsequently check this data if we become aware of concrete indications of illegal use. The data will be deleted immediately if it is no longer required, at the latest after six months.

# Passing on data

A transfer of data to third parties, for commercial or non-commercial purposes, will not take place without your express consent. We pass on your personal data to third parties only if this is legally permissible (e.g. based on Article 6 DSGVO) and/or necessary. In some cases, we use service providers for the legally required order processing of data using corresponding order data processing contracts (ADVs).

The website <u>http://www.bric.ch</u> is hosted and partly maintained by SOLID-T GbR, Winterhuder Weg 31, D-22085 Hamburg, Germany.

The website <u>http://www.nkgquality.com</u> is hosted by METANET AG, Josefstrasse 218, 8005 Zurich and partly maintained by SOLID-T GbR, Winterhuder Weg 31, D-22085 Hamburg, Germany.

The full responsibility for the data processing remains with us. Furthermore, we partly use plug-ins of other providers on our website; you will find more details below.

# Liability for own contents

The contents of this website were created with the greatest care. However, we do not warrant the correctness, completeness and up-to-date nature of the contents. As service provider, we are responsible by law for our own content on this website.

# Liability for links (contents of external providers)

Cross-references ("links") to contents provided by other providers are to be distinguished from these own contents. We have no influence on their content; the respective provider or operator of the pages is always responsible for the content of the linked webpages.

### Rights of concerned persons

We hereby inform you that, pursuant to Articles 15 et seq. DSGVO and other relevant laws such as the DSG, under the conditions defined therein, you have the right to information about the personal data concerned and to correction or deletion or restriction of the processing or a right of objection against the processing and the right to data transfer. You also have the right to complain to a data protection supervisory authority pursuant to Article 77 DSGVO or other relevant laws such as the DSG if you are of the opinion that the processing of your personal data violates the relevant statutory provisions. If the processing is based on a consent pursuant to Article 6 paragraph 1 letter a DSGVO or Article 9 paragraph 2 letter a DSGVO or other relevant laws such as the DSG, you also have the right to revoke your consent at any time. The lawfulness of the processing carried out on the basis of the consent until revocation remains unaffected by this.

### Right to information, Art. 15 DSGVO or Art. 8 DSG

You have the right to request information as to whether and to what extent your personal data will be processed (in particular: purpose of processing, recipient of the data, duration of storage, etc.).

### Right to rectification, Art. 16 DSGVO or Art. 15 DSG

You have the right to request that your stored data be corrected if it is incorrect or incomplete. This includes the right to be completed by supplementary statements or communications.

# Right to deletion, Art. 17 DSGVO or Art. 15 DSG

You have the right to request the deletion of your personal data. This is possible, for example, if the data is no longer required for the purposes for which it was collected or if the data must be deleted due to legal obligations. In individual cases, however, this right may be excluded.

#### Right to restriction of processing, Art. 18 DSGVO or Art. 15 DSG

You have the right to have the processing of your personal data restricted. This is possible, for example, if your data is incorrectly recorded or the data processing is unlawful. If the processing is restricted, the data may only be processed in narrowly defined cases.

#### Right to data transferability, Art. 20 DSGVO or implicitly recognised under the DSG

You have the right to request that the data concerning you be made available to you or to a person to be appointed by you in a common electronic, machine-readable data format if you have provided this data yourself.

#### Right of objection, Art. 21 DSGVO or implicitly recognised under the DSG

You have the right, for reasons arising from your particular situation, to object at any time with effect for the future to the processing of your personal data based on Art. 6 para. 1 lit. e and f DSGVO or on an analogous legal basis (cf. Art. 21 DSGVO). In the event of your objection, it will be checked whether the legal requirements for the processing of your data are met. If this is not the case, we will refrain from any further processing of your data.

*Right to complain to the supervisory authority, Art. 77 DSGVO or notification for the purpose of clarifying facts pursuant to Art. 29 DSG* 

You have the right to contact the competent supervisory authority at any time in the event of any violations of data protection regulations.

# Google Maps

To simplify your journey, we offer you the use of Google Maps to display maps and receive travel directions. Google Maps is operated by Google Inc., 1600 Amphitheatre Parkway, Mountain View, CA 94043, USA. These pages will be marked accordingly.

When calling up the "Google Maps" component, Google sets a cookie to process user settings and data when displaying the page and the associated functions on which the "Google Maps" component is integrated. As a rule, this cookie is not deleted when you close your browser but expires after a certain period of time (up to 24 months) unless you have previously deleted it.

If you do not agree with this processing, it is possible to deactivate the "Google Maps" service and thus prevent data transfer to Google. To do this, deactivate the Java Script function in your browser. However, we would like to point out that in this case you will not be able to use the map display or will only be able to use it to a limited extent.

By using this service, you consent to the collection, processing and use of the data collected and entered by you by Google. The terms of use for Google Maps can be found at: <u>https://www.google.com/intl/en\_ch/help/terms\_maps/</u> (external webpage).

### Instagram

We use Instagram on our website. Instagram is a service from Instagram Inc. The "Insta" button on our site notifies Instagram that you have accessed the appropriate page on our site.

If you are logged in to Instagram, Instagram can assign the visit to our site to your Instagram account and link the data to it. The data transmitted via the "Insta" button is stored by Instagram. For more information about the purpose and scope of the data collection, its processing and use, and the related rights and privacy settings, please refer to the Instagram Privacy Statement at <a href="https://help.instagram.com/155833707900388">https://help.instagram.com/155833707900388</a> (external webpage).

To prevent the link Instagram creates between our website and your Instagram account, please log out of your Instagram account before visiting our site.

Special provisions for the NKG Quality Service Website (www.nkgquality.com)

NKG Quality Service (hereinafter also referred to as "NKGQ") is a division of Bernhard Rothfos Intercafé AG (hereinafter also referred to as "BRIC") without legal personality of its own. It also operates the website www.nkgquality.com for Bernhard Rothfos Intercafé AG. This website offers, among other things, quality-related information on coffee (quality assessments of coffee) and training courses for such purposes.

In addition to the aforementioned provisions of this data protection declaration, the following particularities apply:

# Data categories you provide us with

We collect information about the level of certification of course participants and their period of validity and consumer feedback, including information that you provide to NKG Quality Service about your experience with NKG Quality Service products and services (e.g. comments and suggestions for improvement, testimonials and other feedback related to NKG Quality Service products).

# Data collected through other sources

We may collect information about you from other legitimate sources in order to provide you with our products and services. These sources may be third-party data aggregators, NKG Quality Service advertisers, public sources, and third-party social networks. This information may include the following information:

- personal contact information;
- any personally identifiable information that is part of your profile on third-party social networks (e.g., Facebook) that you have allowed that social network to share with us (e.g., name, email address, gender, date of birth, place of residence, profile picture, user ID). You can learn more about the information we may receive about you by consulting the website of the relevant social network. We may also obtain personal information about individuals when we acquire other companies;
- Information about the level of certification of course participants (CQI / SCA) and their period of validity.

What may NKG Quality Service additionally collect and use personal information from you for?

Personal information may also be collected and used to provide you with a variety of social features, such as website community features.

# Changes to our privacy policy

We reserve the right to occasionally adapt this privacy policy so that it always complies with the current legal requirements or in order to implement changes to our services in the privacy policy, e.g. when introducing new services. Your renewed visit will then be subject to the new privacy policy.

# Questions

If you have any questions regarding the processing of your personal data, you can contact us directly or our representative pursuant to Art. 27 DSGVO, who is also available with his team to handle requests for information, applications or complaints.

Contact with the representative of controllers or contract processors not established in the European Union pursuant to Art. 27 DSGVO (contact point);

Neumann Gruppe GmbH Coffee Plaza Am Sandtorpark 4 20457 Hamburg Deutschland

### Contact

### Contact for data protection enquiries from concerned persons resident in Switzerland:

Bernhard Rothfos Intercafé AG Bahnhofstrasse 22 6300 Zug Schweiz

Contact

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